

Minnie The Clown Parties :)

Booking Form

When proceeding to a booking, secured by paying a non-refundable deposit of £50, you agree to and accept the terms of service listed below. This will form a contract between you and & **Minnie Entertainment Limited**

CONTACT DETAILS

Contact Name:			
Organisation:			
Email:		Mobile:	
Postal Address for Party Bags:		Home Phone:	

Delivery of Party Bags is by company Parcel2Go and takes 1 -2 working days. They will be delivered before your party weekend to your home address that you provide.

EVENT DETAILS

Character:		Child's Age:	
Child's Name:		Age Range:	
No. of Children:		Date of Party:	
Party Package/Length/Cost:			
Event Address:			
Postcode:		Time of Party:	

HELPFUL INFORMATION

Sweets/Lollipops or Raisins? – State allergies or requests such as ‘no gelatine’ or ‘Halal’	All sweets allowed Raisins & Non Sweet Prizes Halal Sweets Vegetarian Sweets
Do you prefer a Male or Female Entertainer Or don't mind?	Prefer Male Prefer Female Surprise Me!
Do you want us to provide Minnietastic Party Bags Either £2 per child or Deluxe £4 per child plus £7 Delivery? If yes how many? See information & Images here: https://drive.google.com/file/d/1OUqHL0bJIGkLVgWT9SdnUdek7uqvzZSb/view?usp=sharing	Yes please No Thanks I will get back to you...
Local Amazing Any Theme Birthday Cakes! Mention us when ordering here ☺:	https://mybaker.co/affiliate/minnietheclown/
Decorations we work with the wonderful Laurie at Fabulous Settings ☺ & Tutu from Tutu Balloons. Please say you found them from Minnie The Clown Parties to get a Great Deal!	Laurie 07578943869 fabuloussettings@hotmail.com Tutu (also does catering) 07984628083
Party Extras! We can organise all this for you! <i>Highlight which you are interested in, if any ☺</i> See Prices and info here:	Party Bags Amazing Birthday Cake – Any theme Photobooths – Magic Selfie Mirror & Classic Decorations Candy Floss Machine & Popcorn Machine (Manned) Sweet /Candy Cart Hire Photographers & Videographers Mascot Appearances/ Mascot Hire Did you also know, we have Stilt Walkers, Fire Eaters, Jugglers & More!
Music Required? (Portable Stereo Equipment will be brought, please organise a power supply for the entertainer)	

Is there free parking available with easy access to venue? Please provide parking details if needed:	
Face Painting at the Party by us? Please provide 2 chairs & a table	
How much space is available at your event?	
If your event is outside what is your contingency plan if it rains?	
How did you hear about/find the Minnie The Clown website?	Google Gumtree Netmums FaceBook Recommendation Seen an Entertainer at a Party Other (Please state):
If 'Seen An Entertainer at a Party,' Please name them here or state the character they were & who's party it was so that we can reward them 😊	
Have a Discount Code? Name it here!	
You have agreed to Terms and Conditions of Service Effective as of July 2010*	
Office Use Only	Ltd Company Sole Trader

*It is a good idea to invite party guests to arrive at least 15 minutes prior to the arrival time and to list a mobile phone number to contact you on the day of the event if necessary.

A non-refundable deposit of **£50** is required to confirm this booking; deposits may be transferable subject to availability.

Payment in full is required 7 days (5 business days) before the party/event.

Please note that payment is not confirmed until all funds have cleared; please allow 2-3 business days.

Online by card:	http://www.minnietheclownparties.co.uk/book-a-party-payment-details.html
Direct Deposit:	Direct Deposit: Made payable to: Minnie Entertainment Ltd Bank: Natwest Sort Code: 601516 Account No: 67957277 (Please leave your name as a reference)
Paypal:	Please send via Paypal to info@minnietheclownparties.co.uk (Please leave your name as a reference)
Card over the phone:	Call: 020 8769 0629 or 07736048663

Terms and Conditions of Service

Effective as of July 2010

Terms and Conditions of Service

1. General

- 1.1 A parent, care giver or supervisor over the age of 18 MUST be present at children's parties. Minnie The Clown does not accept responsibility for the care and supervision of minors and you are required to make your own arrangements for adequate supervision. Minnie The Clown is not liable for any loss or damage caused or related to any act or omission by a supervisor, carer or parent.
- 1.2 Minnie The Clown service is as indicated in the written quote and will be one or all of: face painting, balloon sculpting, games and entertainment. Regardless of any oral indication to the contrary, the service does not include venue selection.
- 1.3 The hirer is responsible for ensuring that they have obtained all of the necessary permits and/or permissions for hosting an event, with entertainment, at their chosen venue; including council permits for the use public land where applicable.
- 1.4 A Deposit and Booking Form filled out in full is required to confirm a party time and date.

- 1.5 **BOOKING FORM:** The email sent to you with your invoice and booking form must be replied to 5 days before the party with details added/amended (note the sweets/dietary requirements) and replied with YES to confirm that they are correct. It is your responsibility to check the contact number and address of the party, so the Entertainer can contact you if they can't locate you on the day and to make sure they go to the correct address. Please check your phone on the party day near your party time in case the entertainer is struggling to find you.
- 1.6 **Public Park Bookings.** It is the responsibility of the event organiser to arrange a meeting location at an entrance to the park at a set time and walk the entertainer in to the party location. The entertainer will wait for 20 mins maximum if they can't get a hold of the organiser on the phone. The entertainer is likely to be carrying lots of equipment and be in a costume so we will not 'search for the party.'
- 1.7 **Festival/ Event Bookings.** It is the responsibility of the event organiser to arrange a meeting location at an agreed time & location/ give detailed instructions on where to go upon arrival with a contact number that will be answered on the day.

2. Who Can Participate

- 2.1 All children must have permission from a parent or care giver to have their face painted. The event organizer is responsible for ensuring this.
- 2.2 Minnie The Clown must be advised if any of the children have known allergies, or skin conditions that may be relevant to face painting or balloon sculpting.
- 2.3 Due to the risk of infection, anyone who appears to be suffering from a cold sore, runny nose, conjunctivitis, or any other infectious skin complaint, or who has an open sore or irritation will not have their faces painted. The performer may choose to paint one cheek, or the back of the hand as this skin is less sensitive.
- 2.4 Minnie The Clown performers have the right to refuse to paint the face of any child under the age of 2 years, or child reluctant to have their face painted. Young children do not always understand face painting and this can be a traumatic experience in some circumstances. The performer will ask if they would like a design on the back of their hand where they can see what is being done and feel in control of the situation.
- 2.5 Minnie The Clown performers will refuse to paint the face of anyone who is abusive, violent, or intoxicated.
- 2.6 Harassment is not tolerated by the performers and a performer will cease a party if children continually misbehave. Our performers are great entertainers, but we will not discipline your children for you.
- 2.7 Harassment is not tolerated by manned mascots. The event organizer is responsible for ensuring this. Please note that our mascots don't speak as it breaks the magic. Please help them see – guide them to the cake table etc as their vision is limited. High Fives, hugs, photos & dancing fun is what we are there to do. We do not tolerate being hit, tails pulled, heads tried to be pulled off. Please watch out for this & control kids. If the mascot is being harassed in such ways, they are entitled to leave the party. No refund will be given. Please help the mascot leave the room without kids following them to the change room so as not to spoil the magic.

3. Payment for Services

- 3.1 A deposit of £50 must be paid in order to confirm a booking. Bookings are not confirmed until the receipt of this payment. Payment is not processed until funds have cleared; please allow 2-3 business days. Minnie The Clown may continue to accept bookings for the same date until payment has been made.
- 3.2 Deposits are not refundable. They may be transferable to another booking time / date subject to availability within the same calendar year.
- 3.4 Payment is required in FULL 5 business days before your event. Payments are not accepted on the day of the event as performers do not handle cash out on the road.

4. Cancellation Policy

- 4.1 Please notify us as soon as possible if you need to cancel or transfer your booking. Cancellations MUST be made at least 7 days BEFORE your event to receive a full refund (less the deposit of £50 which is non refundable)
- 4.2 Cancellations made within 7 days of your event are required to pay for 50% of the total cost of the event, due to loss of business.
- 4.3 Cancellations made within 24 hours of event will not be refunded.
- 4.4 Cancellations made due to unexpected weather conditions on the day will not be refunded. Reasonable measures should be taken by the event organiser to provide an alternative location for the entertainment to take place, within close proximity of the original booking, in the event of unforeseeable environmental factors.

- 4.5 In the event of a performer being sick and unable to attend your party, all possible efforts will be made to find a replacement for your party. If unavoidable a full refund will be provided. Please be aware that illness can be unpredictable and possibly disappoint if your event cannot be catered for.

5. Privacy Policy

- 1.1 The hirer's personal details given in the Booking Form & Party Invoice; including Name, Phone Number, Address & Email will be kept on Minnie The Clown's Parties secure database for tax purposes for 7 years.
- 1.2 We do not store customer credit card details, nor do we share customer details with any 3rd parties